

**Accessibility Advisory Committee Minutes
September 16, 2020
Various via Zoom**

In Attendance

Chair, Councillor D. MacInnis
Deputy Mayor M. Farrell
G. Kell
G. Mattie
D. McCallum

Also Present

D. Wilson, Deputy Clerk
S. Scannell
Mayor L. Boucher

Absent with Regret

Call to Order

The Chair called the meeting to order at 11:33 AM and welcomed everyone to the meeting.

Approval of Agenda

"It was Moved and Seconded to approve the Agenda with additions." Motion carried.

Approval of Minutes

"It was Moved and Seconded to approve the Minutes of the Accessibility Advisory Committee meeting of February 26, 2020." Motion carried.

- **Town Hall Accessibility Update**

S. Scannell updated the Committee on a Request for Proposals (RFP) to address the side door entrance to Town Hall, and a video feed installed which allows those exiting the building to view any vehicles that are in the driveway. He noted additional lighting will accompany the installation of the door.

In response to a query from D. McCallum the door installation should only take a day or two and expanded on the details of other aspects of the installation noting the project should come within budget.

- **Columbus Field Accessible Swing**

S. Scannell advised that the accessible swing has arrived and the area at Columbus Field has been fenced off. The project has begun and is being done in two parts - installation of the base, and installation of the swing. He noted that although there is no firm timeline installation has begun and once completed work will be done to ensure there is an accessible pathway.

S. Scannell responded to D. McCallum regarding the site design and route.

- **D. McCallum Re: Dalhousie/King's University Masters' Program**

The Chair called on D. McCallum to provide details on the program she has undertaken at Dalhousie/Kings Universities. She noted that the program began in June.

She noted she is still committed to the Accessibility Committee but may occasionally be required to be absent from a meeting

D. McCallum congratulated the Mayor and Council on their efforts on accessibility and noted that she would like to interview the Mayor/Council and provide some of the Town's accessibility efforts in the book she is working on.

- New Committee Members

Deputy Clerk D. Wilson provided details on advertisements to be done seeking volunteers for various committees.

- Town Accessibility Plan 2021/ Webinar September 30th (Re: Development of Accessibility Plan)

S. Scannell noted he had added his name to the Accessibility Directorate list so he will be made aware of any ongoing matters, including an upcoming webinar on September 30th. It was suggested the next meeting be the Committee attending the webinar.

S. Scannell noted he has some notes on actions that can be looked at moving forward along with commonalities with other municipal units and provided comment on developing the RFP for an Accessibility Plan.

The Chair indicated the next meeting would be 12:00-1:00 PM on September 30, and should be held in person, in Council Chambers and following the webinar the Committee will meet. G. Mattie expressed he will be unavailable but can view the webinar at a different time (must register online).

G. Kell questioned if an area near the Credit Union would be repaired. The Chair noted that discussions are currently taking place between Town and Credit Union staff. The Mayor requested staff provide an update for the next meeting

Brief discussion took place.

With no further business the meeting was adjourned at 12:01 PM.