

# Planning Advisory Committee Meeting Minutes

June 12, 2017

Town Council Chambers

## **Present**

Mayor L. Boucher, Chair  
Deputy Mayor, W. Cormier  
Councillor D. MacInnis

B. Gottschall  
C. Hanlon  
C. Henderson  
J. Kerr  
P. Andersen, StFX Representative

J. Sullivan  
S. Day, Director of Planning  
B. Nheiley, Planner  
D. Halfpenny, Secretary

## **Absent**

J. Kerr  
K. Silver  
S. Scannell

## **Call to Order**

The Chair called the meeting to order at 5:15 p.m.

## **Approval of Agenda**

"It was moved and seconded, that the Agenda for the Planning Advisory Committee meeting of June 12 be approved."

**Motion carried.**

## **Approval of Minutes**

"It was moved and seconded, that the minutes of the May 8, 2017 Planning Advisory Committee meetings be approved." **Motion carried.**

## **Conflict of Interest**

Struck from Agenda as all matter were previously discussed.

## **Business Arising from the Minutes**

### **Status Update on 3 Motions from May 8 PAC meeting**

B. Nheiley provided update on the status of the three motions that had been put forward by PAC .

**First Motion**

“ It was moved and seconded, that the Planning Advisory Committee recommend to Council that first reading be given to Commercial Periphery designation to allow residential uses within commercial zones and commercial in residential zones, in areas identified.”

**Second Motion**

“ It was moved and seconded, that the Planning Advisory Committee recommend to Council that first reading be given to the rezoning of 116 Church Street from R1 to R2.”

**Third Motion**

“ It was moved and seconded, that the Planning Advisory Committee recommend to Council that first reading be given to the rezoning of 52 Victoria Street from R1 to R2.”

B. Nheiley reported that an ad has been published in the Highland Heart publication for the past two weeks and is scheduled to run this week in The Casket newspaper to advise the citizens of the upcoming Public Hearing on all three motions.

Mayor L. Boucher commented that the Public Hearing will be part of the regular Town Council meeting and invited all Planning Advisory Committee members to attend as it would give them the opportunity to see how each Councillor votes and why.

Deputy Mayor W. Cormier noted that he had meet with several concerned citizens and advised them of the requirements as listed in the Municipal Planning Strategy and the Land Use Bylaw to approve requests for rezoning. He stated that any concerns voiced by citizens should reference the criteria and be based on facts.

B. Nheiley advised that should written submissions be received by the Town of Antigonish in advance of the Public Hearing she would be happy to address those concerns in her presentation.

Mayor L. Boucher noted that there was one submission that was addressed to Mayor and Council and that she would circulate it to Council only, as that is who it was addressed to and advised that it was concerning the 52 Victoria Street rezoning.

**Discussion and Vote to change regular PAC to first Monday of month**

B. Nheiley asked for comment on changing the regular PAC to the first Monday of the month. Discussion followed.

J. Sullivan noted that Monday's are often a difficult day to hold a meeting due to long weekends.

C. Henderson agreed. She advised that July 3rd would be Canada Day Holiday, August 7 would be Natal Day holiday and September 4 would be Labour Day.

S. Day advised that he will be returning to full time at the Town starting in July and that previously the Planning Advisory Committee meetings were held on the first Thursday of the month and if that time slot is available perhaps the meetings could return to Thursday. He noted that D. Wilson was off and therefore he was unable to confirm if any other meetings were booked for the first Thursday.

Mayor L Boucher commented that she would check on first Tuesday and Thursday of the month to see if either time is available and have a poll sent to determine what works best for Planning Advisory Committee members.

C. Hanlon advised that she has a Volunteer commitment on Tuesday.

Mayor asked that when committee members respond to the poll they include the reason as it would be helpful in final decision.

### **New Business**

No new business.

### **On Deck**

B. Nheiley provided a quick overview of on deck items and priorities.

S. Day will continue to work on the Lodging Units.

B. Nheiley will continue to work on the Mobile Home By-law update and reports on each of the minihome parks.

Environmental Amendment will be priority following Lodging Units and Mobile Home By-law.

Extension of the Brierly Brook Trail will be a project for B. Nheiley.

Metered Parking & Sidewalk Cafe By-Laws need a bit of clarification on types of uses for rented meter parking spots but close to completion.

Gateway Commercial Amendment S. Day will be working on.

Vacant lots may be taken care of through unsightly premises and require enforcement of existing By-Law.

Urban Hens was identified as not high priority.

Minimum Standards for Residential Properties removed from On Deck as can be taken care of through Unsightly Premises By-Law.

Mayor L. Boucher advised that until the Planning Department gets up to a full complement of staff it will be necessary to put to rest some of the smaller items like Urban Hens.

Discussion followed on how having criteria such as lot requirements necessary to have Urban Hens, placement of enclosures from property line and number of hens allowed, no roosters would be needed to get the Urban Hen policy finalized and in place.

B. Gottschall advised that a lots are not suitable for having hens. He noted that hens that have surpassed their egg laying days can be processed at a place in Ohio.

C. Henderson commented that the level of care and commitment to raising hens would need to be considered.

S.Day noted that he will be handling residential build inspections until the department is back up to full staff.

**Motion to Adjourn**

“It was moved and seconded that the meeting be adjourned.” **Motion carried.**

**Meeting adjourned at 5:30 p.m.**