

**Police & License Committee Meeting  
June 1, 2022  
Town Council Chambers**

**Present**

Deputy Mayor W. Cormier, Chair  
Mayor L. Boucher  
Councillor M. Farrell  
Councillor A. Murray  
St. FX Student Union – Ben Fairhurst  
S. Scannell, Director, Community Development  
D. Wilson, Deputy Clerk

Delegates

**Call to Order**

Chair Deputy Mayor W. Cormier called the meeting to order at 12:02 PM.

**Approval of Agenda**

“It was Moved and Seconded to approve agenda as presented.” Motion carried.

**Approval of Minutes**

“It was Moved and Seconded to approve Minutes of October 5, 2021, as presented.” Motion carried.

**Business from Minutes**

- Parking at Sunflower Parking Lot – Micro-Boutique Request  
S. Scannell noted that last summer the Town’s parking regulations were changed including overnight parking. He stated that as a result, the Micro-Boutique is seeking to rent ten (10) additional parking spaces in the Town-owned Sunflower Parking Lot (almost half of the parking available).

The Committee was advised that the initial response was not to fulfill the request, with S. Scannell providing details. Brief discussion took place with the Chair responding on the matter of relaxed parking, noting the business model has changed.

The Chair provided Committee members with the opportunity to speak to the matter of parking.

“It was Moved and Seconded that the request be denied for the rental of ten spots for the Micro-Boutique as requested.” Motion carried.

- Traffic Calming

S. Scannell provided the Committee with a PowerPoint presentation on traffic calming measures for residential areas. He provided a brief overview noting that staff have been looking at the matter since last Fall, noting there are issues around speeding (Arbor Drive/Xavier Drive). He noted a draft report has been created but is still under development.

S. Scannell provided what ‘traffic calming’ is and measures that can be approached. He noted the intent is reduce unsafe driver behaviour.

S. Scannell noted that the Transportation Association of Canada (TAC) manual provides standards for roadways, including traffic calming and how to approach it. He expanded on details on when a traffic calming plan may be appropriate, noting they are commonly applied on local and collector streets, as outlined in Section 8.3 of the Town's Municipal Planning Strategy (MPS).

S. Scannell reviewed considerations from the Town's MPS and Accessibility Plan.

The Committee was advised that the Town does not have a policy to guide an approach as recommend by TAC, nor is baseline information data available. S. Scannell provided details on how this information could be looked at

Regarding current and next steps, S. Scannell noted that the Town has received quoted options for Speed Display and Data Trackers – with the intent of purchasing speed display signage. He noted staff are working to develop a policy that guides the review of these concerns in a strategic manner.

S. Scannell noted staff will be developing a report that summarizes overall recommendations, as well as a data collection plan that can help in obtaining a better picture of the problems in the noted areas. He further noted that WSP is assisting in developing a plan to address concerns in Arbor/Xavier Drives.

The Chair provided an overview on steps being taken here and in other areas of the province, with S. Scannell noting although we cannot directly contradict requirements, we can look at measures that support the requirements.

The Chair called for questions from the delegates. The issue of a lack of enforcement was brought forth with the Chair acknowledging that the Town needs to look at other means of traffic calming as opposed to having an RCMP presence in the long range.

In response to a question from the Chair, S. Scannell noted that a plan could likely be put together by the end of the summer.

The issue of erecting speeding signs 'now' was raised as opposed to waiting.

The Chair suggested breaking the issue into two parts – policy and signage.

Councillor M. Farrell noted the Traffic Authority should have an input into this matter.

Various members of the public provided comment on the issue of traffic including drivers using Xavier/Northview as a thoroughfare and a great volume of traffic as vehicles avoid Hawthorne St.

The Chair stated that the Town will work with WSP to develop a policy. For the short term the plan is to purchase one or two electronic signs (approx. \$10,500 each).

“It was Moved and Seconded to recommend that Council purchase two (2) data collection speed signs to use on connector streets within the Town.” Motion carried.

At 12:54 PM Councillor M. Farrell left the meeting.

Brief discussion took place with the Chair noting he would work on 40km signage and obtaining speed signs.

Discussion took place on policy development, the involvement of a committee and ultimately the decision of Council.

- Taxi Rates

S. Scannell introduced a Taxi Transport Rate Review – Jurisdictional Scan.

Brief discussion took place on taxi fares, perhaps with add-ons such as additional number of passengers, time of day, and number of cab stops.

Discussion took place on various transportation options including ‘Uber’

The Chair noted that staff would come back with recommendations with various options for the Committee to consider, with an eye to having a meeting again in the month of June.

At 1:22 PM the meeting was adjourned.