



**The Town of Antigonish & the Municipality of the County of Antigonish
Priority Booking Groups
Spring / Summer Field Use Request Form
Field Bookings begin: April 20th, 2015**

A. ABOUT YOUR ORGANIZATION

1. Full name of organization: _____
2. Type of Request (please check one)
 - Priority Booking
 - Priority Booking with Stadium Lighting Tournament Other (specify): _____
3. Activity (please check one)
 - Minor Football Minor Soccer Minor Track & Field Minor Baseball Minor Softball
 - Highland Touch Football Ultimate Frisbee
 - Other (specify): _____
4. Indicate the number of Participants in your organization _____

B. YOUR CONTACT INFORMATION

1. Name: _____ Position: _____
 Address: _____ Postal Code: _____
 Phone Number(s): (H) _____ (W) _____ (Cell) _____ Email: _____
2. Alternative Contact Name: _____
 Phone Number(s): (H) _____ (W) _____ (Cell) _____ Email: _____
3. Please provide full details and particulars of applicant's insurance coverage: _____

C. FACILITY REQUEST INFORMATION (*Please use a new form for each separate field requested)

Facility Requested: (**Please note: No bookings before April 20th, 2015)**

- St Andrew Junior School Columbus Field Central Turf Field St Andrew's Street Field Regional Ballfield #1
- Regional Ballfield #2 (Softball) Regional Ballfield #3

Day of Week	Start Date	End Date	Start Time	End Time	Game, Practice or tournament.

D. When submitting a tournament request please provide details. Please note any special requirements for the event:

1) Type/Name of Tournament: _____

2) Dates/Times: _____

3) Special Requirements: _____

E. Declaration

I, the undersigned, have read, understand and agree to the conditions and policies in this contract hereby accept the same on behalf of the said members of the organization or team. I acknowledge and agree that breach of any end of the said conditions may result in the termination of the allocated field time(s).

Signature: _____ **Date:** _____

F) DEADLINE FOR RETURN OF APPLICATION TO BE CONSIDER FOR PRIORITY BOOKING – March 20th, 2015

**Return to: Antigonish Field Booking
ATTN: Tricia Cameron
274 Main St, Antigonish B2G 2C4**

Terms and Conditions of Rental

Scheduling Process

All requests for use of the above mentioned fields must be made through **Tricia Cameron, Antigonish Town Recreation Director**. Priority for field times is given to games. Confirmation of booking will be sent to the contact person listed on the request form via email.

Terms and Conditions

1. The Representative shall pay rent for the time specified at the approved rate plus tax, if applicable. Cash, debit, or credit card will be accepted as payment for casual rentals. Repeat rentals will be permitted to pay by cheque and may be invoiced monthly or at the end of the playing season.
2. If the Representative wishes to cancel the rental, the Representative shall give 48 hours notice in writing/e-mail. If the said notice is given, the rental for the facility on the date cancelled will not be invoiced. Notice of cancellation shall be provided either by email to tcameron@townofantigonish.ca or in writing to the Town Hall, 274 Main Street, Antigonish.
3. **There will be no subletting or sub contract of field time. Subletting/subcontracting of any facility may result in cancellation of your contract and a suspension from further use.**
4. The Representative shall be responsible for the conduct and supervision of all persons attending this event and shall ensure that all the regulations contained in this permit and other agreements pertaining to the event are observed. Vandalism, littering, abusive language, smoking and the use of alcohol without a license, shall be deemed as just cause to cancel the rental or reject future applications. The Representative assumes full responsibility for all damage to this facility, the only exceptions being items described as regular wear, tear and damage by lightning and tempest.
5. The Representative shall indemnify and save the Town of Antigonish harmless for all and any damage, causes, suits or claims which may arise by virtue of the rental of the facility, whether such damages, causes, suits or claims are occasioned by the Representative or any other person while the Representative has leased and is in control of the said facility. The Representative further covenants and agrees to pay any costs that may be incurred pursuant to or arising from any damages, causes, suits or claims. Additional private independent insurance coverage may be required in the amount of \$1,000,000.00.
6. Whenever and to the extent that the Town of Antigonish shall be unable to fulfill or shall be delayed or restricted in fulfilling any obligation here under by any cause beyond its control, including acts of God, public enemy, acts of the Government, either of its Sovereign, Federal or Provincial, Municipal, fires or floods, the Town of Antigonish shall be released from the fulfillment of such obligation during the period it shall be so delayed or restricted in fulfilling such obligation.
7. The Representative shall be responsible for vacating, returning to the original condition and the removal of all rented or privately owned property, personal effects by the specified permit end time, unless prior written arrangements have been made with the Recreation Director.
8. Facility rentals may be booked by persons 18 years of age or older. Those under the age of 18 will require a cosigner and written consent from a legal guardian.
9. Leagues/individuals will instruct referees and/or representatives to inspect playing area before use to identify any immediate safety concerns and advise participants accordingly. These concerns must be brought to the immediate attention of the Recreation Director (867-5595) or the on-site Maintenance personnel.

I, the undersigned, have read, understood and agree to abide to the above terms of this agreement:

Name: (please print) _____

Signature: _____

Date: _____

Recreation Director: _____