

January 12, 2017

Property owners,
Developers and
Contractors
within the Town of Antigonish

Re: Temporary process for Building Permits and Inspection

The Town of Antigonish is making some changes, on an interim basis, that will affect your projects. There will be some change in the level of service typically provided by the Town, but we intend to continue to provide high quality building related services in a timely fashion.

First, the Town has retained a Rick Fraser to act as Building Official for the Town on an interim basis for all construction projects pertaining to Part 3 of the Nova Scotia Building Code. Rick is a qualified Level II Building Official.

Rick will be primarily available to provide **inspections on Thursdays**, but may be available for inspections on Tuesdays, in rare circumstances. Please schedule projects accordingly.

To facilitate our ability to efficiently review any documentation related to your building projects we ask **that all information be sent in a .pdf format. Applications should be sent to Darlene Halfpenny at dhalfpenny@townofantigonish.ca.**

Sean Day will provide building permit reviews and inspection, on Mondays and Tuesdays, for work that falls under Part 9 of the Building Code.

To schedule an inspection, or other building related matters please call Darlene Halfpenny at 902-867-5575. Darlene will ensure that your message is passed on to the appropriate individual and that you are contacted in a timely fashion.

We cannot give a definite date for how long these changes will be in effect, However, this interim process will last through to the end of February, at the earliest. We ask for your collaboration and apologize for any inconveniences that this may cause.

For any other matter please do not hesitate to contact me.

Best regards,

Brynn Nheiley, MCIP LPP
Acting Director of Planning & Development Officer
Town of Antigonish, 274 Main Street, Antigonish, NS, B2G 2C4
902-318-1581
bnheiley@townofantigonish.ca