
Municipal User Fees Policy

Title and Purpose

- 1.0 This Policy shall be referred to as the “Municipal User Fees Policy”.
- 2.0 The purpose of this Policy is to provide a convenient place to set out and amend the fees the Town of Antigonish charges for certain applications, approvals, permits, licenses and services.
- 3.0 This Policy applies except to the extent of any conflict with applicable provincial legislation, and, where the fee amounts in this Policy differ from those set out in a By-Law, Recorded Resolution, Policy or Resolution of the Town of Antigonish in effect on the effective date of this Policy.

Fees

- 4.0 The fees to be paid to the Town of Antigonish for each of the following licenses, inspections, permits, applications, approvals, animal impoundments, or services are set in, or amended to, the respective amounts shown in this policy.

4.1 Building and Development Permit Fees

Building and Development Permit Fees are set by the Eastern District Planning Commission (EDPC).

The following table applies to Building Permit Application and Inspection Fees of all sorts, and at all stages of construction or readiness for occupancy for new construction, additions, renovations, and demolitions pursuant to the Town of Antigonish Building By-law and the *Building Code Act*.

Description of Licence, Inspection, Permit, Application, Approval, or Service	Fee ¹
Building Permits	
New Residential Development	\$20.00 plus \$1.20 per \$1,000 of the value of the project
New Commercial, Institutional and Industrial Development	\$20.00 plus \$1.50 per \$1,000 of the value of the project
Renovations, Repairs and Upgrades of Residential, Institutional, Commercial or Industrial	\$20.00 plus \$2.50 per \$1,000 of the value of the project
New Mobile Home Installation	\$50.00
Exterior Decks/Platforms/Stairs-New Construction	\$50.00
Exterior Decks/Platforms/Stairs-Repairs to Existing	\$25.00
Building Permit Renewal (limited to one)	\$50.00
Demolition Permit	
Demolition for Residential, Institutional and Commercial	\$50.00 plus \$2.00 per \$1,000 of demolition costs
Development Permits	
Development Permit	\$25.00
Sign Permit	\$50.00
Zoning Confirmation	\$35.00
Tent Permit ²	\$25.00
Pool Permit	
Swimming Pool Permit (above or below ground)	\$50.00

¹proceeding with any construction, renovations or demolition without the benefit of a permit shall result in a charge of double the permit fee

Description of Licence, Inspection, Permit, Application, Approval, or Service	Fee ¹
Building Permits	

²Applicants may be reimbursed for the cost of the permit fee provided that applicants submit to the Town: (1) proof of their status as an incorporated not-for-profit organization; (2) permit number; and (3) proof of payment of the permit fee.

4.2 Cash in-lieu of Parking

Description of Fee	Fee
Cash in-lieu of parking fee pursuant to section 223 of the <i>Municipal Government Act</i> and sections 5.24(2) and (4) of the Town of Antigonish Land Use By-law	\$4,825.00 per parking space

4.3 Dog Control Fees

Description of Dog Impoundment or Service	Fee
Dog Impoundment, pursuant to the Town of Antigonish Dog Control By-Law	\$35.00 per dog per day of impoundment
Dog Registration, pursuant to the Town of Antigonish Dog Control By-Law	\$25.00 per dog for the life of the dog

4.4 Use of Council Chambers

Description of Fee	Fee
Council Chambers cleaning fee pursuant to the Town of Antigonish Use of Council Chambers Policy	\$50.00

4.5 RCMP Criminal Record Check

Description of Fee	Fee
Criminal Record Check, administered by the RCMP (Antigonish Detachment) ¹	\$25.00

¹An exemption from the fee shall be granted to those applicants who can provide at the time of application a letter from a non-profit organization that states the applicant's volunteer duties and requirement for a criminal record check.

4.6 Vending License

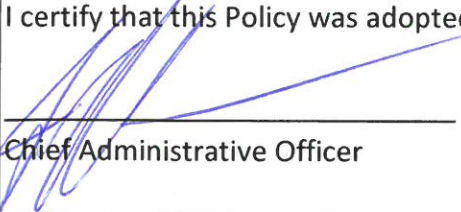
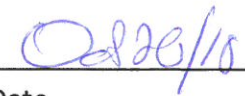
Description of Fee	Fee
Licensing Fee pursuant to the Vending By-law	\$500.00 annually

4.7 Taxi License

Description of Fee	Fee
Taxicab Business License	\$30.00 annually
Taxicab Driver License	\$30.00 annually

Previous Policies

5.0 The Town of Antigonish Municipal User Fees Policy passed on December 24, 2012 and all amendments thereto are hereby repealed.

CAO's Annotation for Official Policy Book	
Date of Notice to Council of Intent to Consider (Minimum 7 Days): October 15, 2018	
Date of Passage of Current Policy: October 23, 2018	
I certify that this Policy was adopted by Council as indicated above.	
 _____ Chief Administrative Officer	 _____ Date